

## **Recording RED / hospital only drugs and medicines which are prescribed by specialists on clinical systems in Primary Care**

It is vitally important that GP practices record RED / hospital only drugs and medicines which are prescribed by specialists in Secondary and Tertiary Care (e.g., zoledronic acid, biologics, immunosuppressants, clozapine, etc.) appropriately on their clinical system so that all clinicians involved in patients care are fully aware of the current treatment. This helps to reduce the clinical risk for the patient, especially when moving between care settings and different health care providers. To reduce the clinical and financial risks, the RED / hospital only medicines must be recorded on clinical systems in the appropriate way, to ensure the prescription is not inadvertently issued by a Primary Care.

GP Practices / PCNs should have internal policies on recording and maintenance of patients' medical records. There are various ways of recording RED / hospital only medicines, each of which can give a different outcome on the clinical system. The Medicines Optimisation Team has therefore recommended a preferred, standardised way of recording these medicines in both SystmOne (page 2) and EmisWeb (page 3) to help mitigate the clinical and financial risks.

### **This preferred way of recording of RED / hospital only medicines helps to:**

- aid clinical decision making
- flag potential drug interactions and trigger drug monitoring alerts /protocols
- share the treatment information via the patients shared care record (SCR) with other NHS organisations
- provide the treatment information to the patient via repeat prescription counterfoil (printed on right-hand side of repeat prescription, repeat-slip)
- identify the medications, and the patients taking them, via search reporting

### **Additional notes:**

#### **Up-to-date information:**

Practices should ensure that information about patients' RED / hospital only medicines are kept up-to-date as per the most recent clinic letter. In addition, it should be reviewed regularly as part of the medication review.

#### **Bulk ending of repeat templates:**

Special care should be taken with bulk operations within clinical systems when deducting / stopping repeat templates for medicines not issued for a specific length of time i.e. "housekeeping". This function would also unintentionally remove the recorded RED / hospital only medicines.

#### **Read codes:**

To easily identify RED / hospital only medicines on the current list of repeat medication in the clinical system, the templates should be linked to the "Hospital Prescription" read codes:

SystemOne: Xalng      EmisWeb: 8B2D      SCTID: 394995008

## SystemOne

1. Record the RED / hospital only medicines on to the normal repeat templates screen
2. Select "Set up a new repeat template" and search for the RED / hospital only medication
3. Script type: select "Private Issue"
4. Dose: type "HOSPITAL DRUG - DO NOT TO ISSUE / DISPENSE" (can be saved into dose shortcuts within personal profile settings)
5. Total quantity: enter lowest possible quantity number e.g.1
6. Script notes: enter "as per organisation & clinic and date" (e.g. *NUH Rheumatology letter 1/1/2024*)
7. Issue duration: enter 1
8. Use maximum issues: enter 1
9. Deselect the tick box: 'Patient can initiate issues' **and** 'Repeat template can be reauthorised'
10. Link to Read code(s): select "Hospital prescription" read code SCTID: 394995008, SystemOne: XaIng

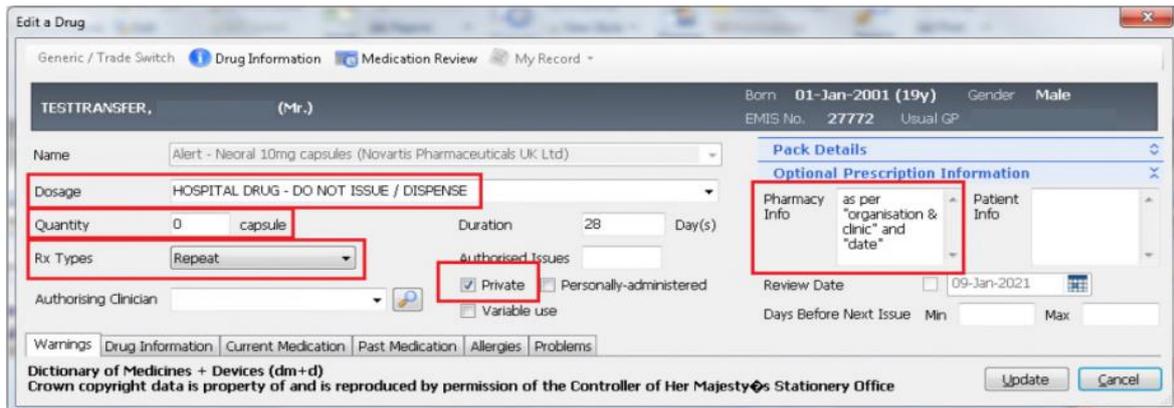
11. Select the RED / hospital only medication and "Issue the selected repeat template" TWICE (x 2 times)  
 → save record → select "Do Not Print Them" → Ok

12. The RED / hospital only medicine will appear in the "Repeat Templates" screen, with multiple flags and blocked

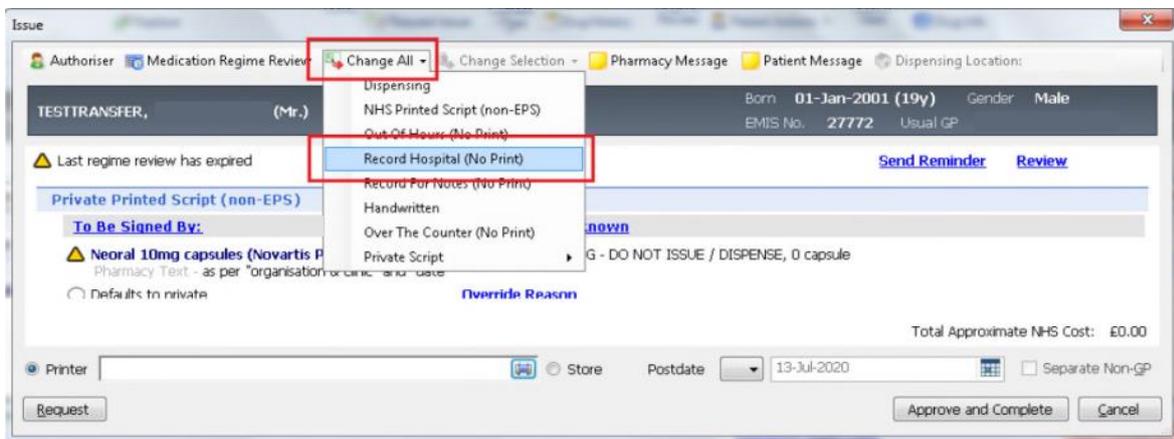
Authorised	Drug ^	Last Issued	Review	Issues	Compliance	Flags
14 Jul 2020	Neoral 10mg capsules (Novartis Pharmaceuticals UK Ltd) 1 capsule - HOSPITAL DRUG - DO NOT ISSUE / DISPENSE Additional Script Notes: organisation & clinic and date Hospital prescription (XaIng)	14 Jul 2020		2 / 1 (2)		↑ \$ 🚫 🚫

**EmisWeb**

1. Open 'Medication' tab
2. Select 'Add Drug' icon and find the RED / hospital only medication
3. Complete the other required fields
  - Dosage: HOSPITAL DRUG - DO NOT TO ISSUE I DISPENSE
  - Quantity: Enter lowest possible quantity e.g. 0 or 1
  - Rx Types: Select Repeat and Private
  - Pharmacy Info: as per "organisation & clinic and date" (e.g. *NUH Rheumatology letter 1/1/2024*)



4. Link problems: to the Hospital prescription read code SCTID: 394995008, EmisWeb: 8B2D
5. Issue prescription > Change All > Record Hospital (No Print) > Approve and Complete



6. A separate section for "Hospital" will appear in addition to the Acute and Repeat sections

Current		
Drug / Dosage / Quantity	Last Issue Date / Authoriser	Last Issue Number / Method
<b>Acute</b>		
A		
<b>Repeat</b>		
B		
<b>Hospital</b>		
C Neoral 10mg capsules (Novartis Pharmaceuticals UK Ltd) (Private) HOSPITAL DRUG - DO NOT ISSUE / DISPENSE, 0 capsule Pharmacy Text - as per "organisation & clinic" and "date"	13-Jul-2020	Record Hospital