

Recording RED / hospital only drugs and medicines which are prescribed by specialists on clinical systems in Primary Care

It is vitally important that GP practices record RED / hospital only drugs and medicines which are prescribed by specialists in Secondary and Tertiary Care (e.g., zoledronic acid, biologics, immunosuppressants, clozapine, etc.) appropriately on their clinical system so that all clinicians involved in patients care are fully aware of the current treatment. This helps to reduce the clinical risk for the patient, especially when moving between care settings and different health care providers. To reduce the clinical and financial risks, the RED / hospital only medicines must be recorded on clinical systems in the appropriate way, to ensure the prescription is not inadvertently issued by a Primary Care.

GP Practices / PCNs should have internal policies on recording and maintenance of patients' medical records. There are various ways of recording RED / hospital only medicines, each of which can give a different outcome on the clinical system. The Medicines Optimisation Team has therefore recommended a preferred, standardised way of recording these medicines in both SystmOne (page 2) and EmisWeb (page 3) to help mitigate the clinical and financial risks.

This preferred way of recording of RED / hospital only medicines helps to:

- aid clinical decision making
- flag potential drug interactions and trigger drug monitoring alerts /protocols
- share the treatment information via the patients shared care record (SCR) with other NHS organisations
- provide the treatment information to the patient via repeat prescription counterfoil (printed on right-hand side of repeat prescription, repeat-slip)
- identify the medications, and the patients taking them, via search reporting

Additional notes:

Up-to-date information:

Practices should ensure that information about patients' RED / hospital only medicines are kept up-to-date as per the most recent clinic letter. In addition, it should be reviewed regularly as part of the medication review.

Bulk ending of repeat templates:

Special care should be taken with bulk operations within clinical systems when deducting / stopping repeat templates for medicines not issued for a specific length of time i.e. "housekeeping". This function would also unintentionally remove the recorded RED / hospital only medicines.

Read codes:

To easily identify RED / hospital only medicines on the current list of repeat medication in the clinical system, the templates should be linked to the "Hospital Prescription" read codes:

SystmOne: Xalng EmisWeb: 8B2D SCTID: 394995008



SystmOne

- 1. Record the RED / hospital only medicines on to the normal repeat templates screen
- 2. Select `Set up a new repeat template" and search for the RED / hospital only medication
- 3. Script type: select "Private Issue"

4. Dose: type "HOSPITAL DRUG - DO NOT TO ISSUE / DISPENSE" (can be saved into dose shortcuts within personal profile settings)

- 5. Total quantity: enter lowest possible quantity number e.g.1
- 6. Script notes: enter "as per organisation & clinic and date" (e.g. *NUH Rheumatology letter* 1/1/2024)
- 7. Issue duration: enter 1
- 8. Use maximum issues: enter 1

Deselect the tick box: 'Patient can initiate issues' *and* 'Repeat template can be reauthorised'
 Link to Read code(s): select "Hospital prescription" read code SCTID: 394995008, SystmOne: Xalng

Script type	O NHS Issue	Private Issue	Instalment Disper	nsed Issue	
Dose	HOSPITAL DRUG	DO NOT ISSUE / I	DISPENSE	da & dase Times & Dos	es
Total guantity	Number	÷ capsules =	1 capsule		
	O Free Text				
Script notes	"organisation & cli	nic and date"		Presets	
Administrative n	notes			Presets	
la essa ab mañía e	1 Dave	# 5			
issue auration	Days	(IIId) (IIII)			
Use review	/ date				
Use review	v date um issues 1	Syn	ichronise all maximum is	ssue counts	
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11. Select the RED / hospital only medication and "Issue the selected repeat template" TWICE (x 2 times) \rightarrow save record \rightarrow select "Do Not Print Them" \rightarrow Ok

		_					
Counterfoll options	Print full repeats list						
	If there are no repeats to print, leave the counterfol blank						
	Print details of next appointment (this ignores appointments today)						
	Print medication review reminder						
	Print recalls due in the next month						
Authoriser		4					
ETP options	O Routine O Immediate						
	Nominate dispenser						
	Print tokens (optional for electronically signed scripts with a nominated dispenser)	Jefault					
Recurring patient		Presets					
counterfoil message		Clear					
One-off patient		Presets					
counterfoil mesoage		Clear					
Scripts will not be Why are these scr Script Printing Select what to do	printed sprs.not being sent via ETP?						
Brint Them N	low V						
🚯 Print Them L	ater						

12. The RED / hospital only medicine will appear in the "Repeat Templates" screen, with multiple flags and blocked

Authorised	Drug A	Last Issued	Review	Issues	Compliance	Flags	
14 Jul 2020	Neoral 10mg capsules (Novartis Pharmaceuticals UK Ltd) 1 capsule - HOSPITAL DRUG - DO NOT ISSUE / DISPENSE Additional Script Notes: organisation & clinic and date Hospital prescription (XaIng)	14 Jul 2020		2/1(2)		† \$	÷ **



EmisWeb

- 1. Open 'Medication' tab
- 2. Select 'Add Drug' icon and find the RED / hospital only medication
- 3. Complete the other required fields

Dosage: HOSPITAL DRUG - DO NOT TO ISSUE I DISPENSE

Quantity: Enter lowest possible quantity e.g. 0 or 1

Rx Types: Select Repeat and Private

Pharmacy Info: as per "organisation & clinic and date" (e.g. *NUH Rheumatology letter 1/1/2024*)

TESTTRANSFER,	(Mr.)				Born 01-Ja EMIS No.	an-2001 (19y) 27772 Usua	Ge I GP	nder N	1ale	
lame	Alert - Neoral 10mg capsul	es (Novartis Pharmaceuticals UK L	td)	-	Pack De	tails				
	-				Optiona	l Prescription	Inform	nation		
Dosage	HOSPITAL DRUG - DO NO	T ISSUE / DISPENSE		-	Pharmacy	as per	A Pa	atient		1
Quantity	0 capsule	Duration	28	Day(s)	Info	"organisation 8 clinic" and "date"	In	fo		
tx Types	Repeat	Authorised Iss	ues				*		-	-
u thorising Clinician		Private	Personally-admin	istered	Review Da	te 🗌	09-Ja	n-2021	141	
autionsing cirrician		Variable us	e		Days Befor	e Next Issue M	in		Max	
Namings David tofe	mation Current Medication	Dect Medication Allergies Dr	obleme							

4. Link problems: to the Hospital prescription read code SCTID: 394995008, EmisWeb: 8B2D

5. Issue prescription > Change All > Record Hospital (No Print) > Approve and Complete

ESTTRANSFER, (Mr.)	Dispensing NHS Printed Script (non-EPS) Out Of Hours (No Brint)	Born 01-Jan-2001 (19y) Gender Male EMIS No. 27772 Usual GP
Last regime review has expired	Record Hospital (No Print)	Send Reminder Review
Private Printed Script (non-EPS) To Be Signed By:	Record For Notes (No Print) Handwritten Over The Counter (No Brint)	
A Neoral 10mg capsules (Novartis P Pharmacy Text - as per "organisation-or	Private Script +	G - DO NOT ISSUE / DISPENSE, D capsule
 Defaults to private 	Override Reason	
		Total Approximate NHS Cost: £0.0
Printer	🔲 🔿 s	ore Postdate 💽 13-Jul-2020 📰 🗌 Separate Non-G

6. A separate section for "Hospital" will appear in addition to the Acute and Repeat sections

Current	Current				
Drug / Dosage / Quantity	Last Issue Date / Authoriser	Last Issue Number / Method			
Acute					
Α					
Repeat					
B					
Hospital					
C Neoral 10mg capsules (Novartis Pharmaceuticals UK Ltd) (Private) HOSPITAL DRUG - DO NOT ISSUE / DISPENSE, 0 capsule Pharmacy Text - as per "organisation & clinic" and "date"	13-Jul-2020	Record Hospital			